# **CHAMP**





## Common Housing Application for Massachusetts Programs

#### **Apply Online:**

You may now apply for the Massachusetts Rental Voucher Program (MRVP), the Alternative Housing Voucher Program (AHVP) and State-Aided Public Housing\*\*\* online! MRVP is a rental assistance program for individuals and families of low income that provides participants with a subsidy to rent an apartment in the private market. AHVP is a rental assistance program for non-elderly persons with disabilities and of low income that provides participants with a subsidy to rent an apartment in the private market. State-Aided Public Housing is a housing program consisting of apartments that are owned by Local Housing Authorities (LHAs) which are directly rented to qualified and eligible applicants.

Please use the CHAMP website: <a href="https://www.mass.gov/champ">https://www.mass.gov/champ</a>

#### **Apply On Paper:**

If you do not want to apply online, please fill out the following application and mail or hand deliver it to any State-Aided Housing Agency State-Aided Housing Agency is a local housing authority or a regional administering agency.

Please complete all information requested on the application below. Not all questions are required, but you must respond to all questions and do not leave any question blank. Required questions are marked with an asterisk (\*). Please write "not applicable (n/a)" or "decline to respond" as appropriate for non-required questions. Incomplete applications may not be fully processed.

Submit the completed application to a state-aided housing agency. Your application information will be entered online by that housing agency and your application will be submitted to the agencies that you selected. If you submit a paper application instead of applying online, you can still use the CHAMP website to make changes or updates to your application, including submitting documents for verification. To find a State-Aided Housing Agency, go to the Executive Office of Housing and Livable Communities Resource Locator at <a href="https://www.mass.gov/eohlc">www.mass.gov/eohlc</a>.

If you need additional space to provide an answer, please attach additional sheets.

\*\*\* You are not able to apply to State-Aided Congregate Public Housing (Shared Living) using the CHAMP Application. If you want to apply for State-Aided Congregate Public Housing (Shared Living) you must contact a Local Housing Authority that administers the Congregate Program.

# 1. Contact Information Name and Date of Birth of Applicant/Head of Household Date of Birth\* First Name Middle Initial Last Name Suffix

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#### Please provide your primary residential address

If you are currently homeless, please provide your shelter's address, the address at which you are temporarily housed, or if you do not currently have a place to live, the address of your last primary residence.

Street Address*				
Apt., Suite, Floor, etc.				
City/Town*		State*	Zip Code*	
Please provide your mailing address	, only if different from the	e address listed abo	ove.	
Street Address, PO Box or c/o*				
Apt., Suite, Floor, etc.				
City/Town*		State*	Zip Code*	
Please provide your phone and ema	il			
Home Phone	Mobile Phone		Work Phone	
Email address (please note: you may r	eceive digital notices at thi	s email address)		
Please provide a secondary contact	person or alternative add	ress		
First Name	Middle Initial	Last Name		Suffix
Street Address, PO Box or c/o				
Apt., Suite, Floor, etc.				
City/Town		State	Zip Code	
Phone	Email			

#### 2. Current Housing Situation

Please tell us about your current housing situation. Depending on your current housing situation and your ability to verify your circumstance, you may be placed higher on specific waitlists. Making a false statement or misrepresentation may result in the denial of your application.

Note: You will be required to provide documentation to verify your current housing situation. The types of documents you may need to verify your housing situation may include, but are not limited to, a lease, rent receipts, utility bill, etc.

No	rou now homeless or in imminent danger of becoming homeless?  ote: The definition of homeless for state-aided public housing programs is not the same as the definition used by homeless shelters and other subsidy ograms. For more information visit: <a href="https://www.mass.gov/info-details/homeless-priority-eligibility-and-screening">https://www.mass.gov/info-details/homeless-priority-eligibility-and-screening</a> .
	Yes No
No be do	s, did you become homeless in any of the following ways? (Check all that apply.)  ste: You will be required to provide documentation to verify your claim below. The types of documents you may need to verify the reason you came homeless may include, but are not limited to, an official fire report, an official order of condemnation, a judgment for eviction, medical cumentation of severe medical condition, police reports, medical reports, etc.  tps://www.mass.gov/doc/read-the-full-list-of-eligible-situations-and-required-documents/download
Н	Displaced by fire.
<u></u>	
Ш	Displaced by natural forces (i.e. flood, earthquake).
	Displaced by urban renewal or eminent domain.
	Displaced by condemnation of home or code violations.
	No fault loss of housing - such as condominium conversion, owner wants unit for personal or family use, or discharge from nursing home or long-term care facility.
	Victim of abuse (domestic violence).
	Severe medical emergency.
	none of the above situations apply to you, you will be considered a standard applicant under the definition of homelessness for state-aided housing ograms.
If yes	s, please check <u>ALL</u> of the following statements that apply to you.
	I do not have a place to live; OR, I am living in a situation that is a significant immediate threat to the life or safety of me or of a household member. Placement in an appropriate unit would remedy my living situation.
	I have been displaced or am about to be displaced from my primary residence. (Note: Primary residence means that this is a home occupied by your household for no less than nine months of the year, and that was not intended to be a temporary residence.)
	I have not caused or substantially contributed to the unsafe or life threatening situation.  (Applicants claiming Abusive Situation Priority do not need to demonstrate that they did not contribute to the unsafe or life-threatening situation.)
	I have tried to avoid or prevent the situation. I have done this by seeking assistance through the courts or appropriate administrative or enforcement agencies.  (Applicants claiming Abusive Situation Priority do not need to demonstrate that they tried to avoid or prevent the Abusive situation.)
	ote: If you do not select all applicable statements above, you may not qualify as homeless for state-aided housing programs, and you may be nsidered a standard applicant.

Please provide your primary address from	m which you were dis	placed.		
Street Address*				
Apt., Suite, Floor, etc.				
_				
City/Town*		State*	Zip Code*	
Choose where you would like local prefe If you have indicated you are homeless, wher		e local resident pre	eference?	
Local Resident Preference in Curren	nt Residential Town			
Local Resident Preference in Displace	ced Town			
On what day did you become, or will you occupied by your household for no less t	-			
Month / Day / Year				
Please provide additional details about y Details may include, but are not limited to:		. Use and attac	ch additional sheets of paper if neco	essary.
where you were displaced from and	why;			
• if you were evicted by your landlord,	, why you were evicted	(e.g., non-paym	nent of rent, condo conversion, etc);	
• if there was a natural disaster, what	type of disaster it was;			
• if there was a fire, how did it start;				
• if your unit was condemned, what w	as the reason;			
if you were displaced by public action	n, what was the nature	of that public a	ction;	
• if you have a severe medical emerge	ency, how has this impa	cted your housi	ng situation.;	

### 3. Employment, School, and Veteran Status

You may receive local resident preference based on where you are employed, where you live, and where your child attends school. For some programs, you may also receive a preference for Veterans of the U.S. Military and some members of their families.

Whe	re is your current place of employment?		
	I am not currently employed.		
City/1	- Town	State	Zip Code
Yo	re do your children attend school? u may receive local or regional preference for MRVP at attend schools in different cities/towns, you may		gency where your child attends school. If you have children
	I have no children attending school.		
City/	- Town	State	Zip Code
Are y	ou or a household member a Veteran of th	ne United States Armed Forces	5?
	I am a Veteran, or a member of my househo	old is a Veteran.	
	I, or a member of my household, is the spoudependent child of a Veteran.	use, surviving spouse, depender	nt parent or a child, or divorced spouse with a
Pleas	e enter the dates of service of the Veteran	in your household.	
Start	Date:	End Date:	
	Day/Month/Year	Day/Month/Year	<del>,</del>
Pleas	e check all that apply, if any.		
	A U.S. Veteran in my household has a service	ce-connected disability.	
	A former member of my household is a dec Administration to be service connected.	ceased U.S. Veteran whose deat	h has been determined by the Veteran's
4. La	anguage Access		
Do yo	ou understand spoken English?		
	Yes No		
If no, langu	what is your primary spoken age		
Do yo	ou understand written English?		
	Yes No		
If no, langu	what is your primary written age		

#### 5. Household Makeup\*

Please enter the name and personal information of each member of the household who will be living in the unit, starting with the Head of Household. Please note:

- Responding to the racial and ethnic designation questions is optional. Your status with respect to tenant selection procedures may be affected by this information.
- Gender, relationship to Head of Household, and date of birth are required to determine your appropriate unit size. For household members who do not identify as male or female, please identify the gender with which they will share a bedroom.
- If provided, the Social Security Number will be used to verify income and assets.
- Responding to the disability question is optional. Your income determination may be affected by this information.

[Blank Space – Go to Next Page to Complete Household Makeup Section]



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#### Household Makeup continued – Note: See below for valid responses. Optional questions need no response.

Please enter the name and personal information of each member of the household who will be living in the unit, starting with Head of Household.

Name of Applicant	Relationship to Head of Household[1]	Date of Birth	Gender	Racial Designation (optional)[2]	Ethnic Designation (optional)[3]	Occupation[4]	Social Security	Disabled (optional)[5]
First Name:	Head	Listed on first						
Last Name:	пеаи	page of app						
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								
First Name:								
Last Name:								

- 1. Relationship to Household: Head, Spouse/Partner, Brother/Sister, Child/Grandchild, Parent/Grandparent, Niece/Nephew, Cousin, or Foster Child.
- 2. Racial Designation: American Indian, Alaskan Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, or White.
- 3. Ethnic Designation: Hispanic/Latino or Not-Hispanic/Latino.
- 4. Occupation: Employed, Retired, At Home, Student.
- 5. Disabled: Yes or No.



Is anyone in your household a Board Member or of any housing agencies where your household is If so, this will not necessarily disqualify your applicant the second	
☐ Yes ☐ No	
If yes, please identify the household member and thagency.	ne relationship as well as the housing agency and the person's role at the housing
What is the estimated annual income for your hour lifthe estimated annual income is none (\$0.00) please en	
\$	
Is a change in household composition expected?  Yes No	
If yes, what type?	When is this expected to occur?
Do you, or does a member of your household have can relate to units (eg. grab bars) or policies and	ve a disability for which you need reasonable accommodation? The request procedures.
Yes No	
If yes, please provide some additional details about	your request:

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#### 6. Unit Details

These questions do not apply to all programs.

#### How many bedrooms do you believe you need?

bedroom. Married couples (or those in a similar living arrangement) are also expected to share a bedroom. We realize that there may be special circumstances that affect how many bedrooms you need and the local housing agency staff will discuss those circumstances
with you when your application is reviewed. Note that not all of these apartment sizes may be available.
1
Does your household need a unit that is wheelchair accessible?*
☐ Yes ☐ No
Do you, or does a member of your household need a unit that is accessible for persons with sensory impairments such as visual alarms and notification devices for persons with hearing impairments?
☐ Yes ☐ No
Do you need a unit that does not require you or any member of your household to climb stairs?  If you answer 'yes' to this question, you will not be placed on waiting lists for any apartments that require you to climb stairs.  Please check the applicable box below.
Yes, I need a unit that does not require me or any member of my household to climb stairs.
No, I and all members of my household can live in a unit with stairs.

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#### 7. Massachusetts Rental Voucher Program (MRVP) Application Questions & Selections

The Massachusetts Rental Voucher Program (MRVP) gives housing vouchers to low-income families and individuals. MRVP participants pay at least 30% of their income in rent to the landlord, and the voucher covers the remainder of the rent. MRVP rules cover how income, unit size, and voucher amount are determined. MRVP vouchers are not time limited, meaning participants can keep their voucher for as long as they remain eligible.

MRVP has two types of vouchers: **mobile** and **project-based**. With a mobile voucher, participants find a unit and can live anywhere in Massachusetts. MRVP has rules around unit size, rent and inspections. When the participant moves, the voucher moves with them. Project-based vouchers are assigned to a specific unit at a specific property. Most of the time, if a participant moves, they lose their subsidy.

For more information on the Massachusetts Rental Voucher Program you can visit <a href="https://www.mass.gov/mrvp">https://www.mass.gov/mrvp</a> or you can visit the CHAMP website.

ading a	about MRVP, would you like to apply for a MRVP Mobile Voucher?
es/es	If yes, you will be placed on all MRVP mobile voucher waitlists. (LHAs will add all MRVP Mobile Waitlists).
ading a	about MRVP, would you like to apply for a Project-Based MRVP Voucher?
es/es	In order to apply for Project-Based MRVP Waitlists, please select the Waitlists that you wish to apply to. Project-based vouchers are assigned to a specific unit at a specific property in the communities listed below.
	[Blank Space – Go to Next Page to Make Selections]
1	es ading a

#### List of Project-Based MRVP Waitlist Selections\*

In order to apply for Project-Based MRVP Waitlists, please select the Waitlists that you wish to apply to. Project-based vouchers are assigned to a specific unit at a specific property in the communities listed below.

Project-Based MRVP Waitlist				
Athol		East Longmeadow		New Bedford
Attleboro		Gloucester		Newton
Bedford		Holyoke		Orange
Bellingham		Ipswich		Peabody
Beverly		Lawrence		Springfield
Boston <sup>1</sup>		Lexington		Stoughton
Braintree		Littleton		Wareham
Brockton		Lowell		Warren
Cambridge		Mashpee		Westfield
Canton		Monson		Weymouth
Clinton		Nantucket <sup>2</sup>		Worcester

 $<sup>^{1}</sup>$  Metro Housing Boston

<sup>&</sup>lt;sup>2</sup> Housing Assistance Corp.

#### 8. Alternative Housing Voucher Program (AHVP) Application Questions & Selections

The Alternative Housing Voucher Program (AHVP) provides rental assistance vouchers to low income, non-elderly persons with disabilities. The voucher provides a subsidy that can be used to rent a private market apartment anywhere in Massachusetts. AHVP Participants receive one bedroom vouchers (except for an appropriate reasonable accommodation).

For more information on the Alternative Housing Voucher Program you can visit <a href="https://www.mass.gov/ahvp">https://www.mass.gov/ahvp</a> or you can visit the CHAMP website.

After r	eadin	g the above description, would you like to apply for AHVP?
	Yes	If yes, you must complete all of the questions in this Part 8 and you will be placed on all AHVP waitlists. (LHAs will add all AHVP Waitlists).
		If you do not wish to apply for AHVP go to Part 9.
AHVP	Progr	am Questions
Are yo	u or a	member of your household 59 years old or younger and a person with a disability?*
	Yes	□ No

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#### 9. Public Housing Questions

State-aided Public Housing is housing managed and operated by Local Housing Authorities (LHA). Available apartments come in various bedroom sizes and there are various types of State-Aided Public Housing available for low-income families, elderly households, and persons with disabilities found throughout Massachusetts. Not all housing authorities manage every type of State-Aided Public Housing and they also may not have every bedroom size available. At the end of Part 9 you must make at least one Housing Selection that corresponds to which LHA and type of public housing you want to apply to.

After readin	g the above description, would you like to apply for State-Aided Public Housing?*
☐ Yes	If yes, you must complete all of the questions in this Part 9 and select the individual Public Housing waitlists you would like to apply to below.
	If you do not wish to apply for Public Housing go to Part 10.
Elderly/Han	dicapped Housing Questions
Are you app	lying for Elderly/Handicapped Housing?*
Yes	No (if applying for Family Housing only)
If you are ap	plying for elderly/handicapped housing, you must indicate which type below*:
☐ Elderl	y (at least one household member must be at least 60 years)
☐ Non-e	elderly Handicapped (at least one household member is a person who is 59 years old or younger with a disability)
Do you curre	ently have a voucher from the Massachusetts Alternative Housing Voucher Program (AHVP)?
-	
Yes	□ No

Authority?	
☐ Yes ☐ No	
If yes, what is the name of the housing authority where you currently live:	If yes, reason for transfer request (check one)
	Apartment too small for household
	- Apartment too big for household
	Medical reason(s)
	Other (specify)
If yes, please provide some additional details about your transfer r	requests:

Are you already a tenant and are you requesting a transfer to move from one apartment to another within the same Housing

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#### List of Housing Selections for Public Housing\*

In order to apply for State-Aided Public Housing, you must check off at least one type of housing at one housing authority where you want to live.

Please mark the check box next to the Housing Selection where you want to apply and live. It is important to only apply for housing in cities or towns where you want to live. Please note that making a Housing Selection does not guarantee an offer of housing.

If you refuse to accept an offer of public housing, you will be removed from that public housing waiting list. If you refuse to accept a total of three offers of public housing, you will be removed from public housing waiting lists at all housing authorities where you have applied.

You can add or remove a type of housing or housing authority at any time. This means while submitting your application or after your application has been submitted. Those changes can be made by submitting a request in writing to any housing authority or online at the CHAMP website: <a href="https://www.mass.gov/champ">https://www.mass.gov/champ</a>.

You are not able to apply to State-Aided Congregate Public Housing (Shared Living) using the CHAMP Application. If you want to apply for State-Aided Congregate Public Housing (Shared Living) you must contact a Local Housing Authority that administers the Congregate Program.

Public Housing Types Available in CHAMP:

- Family public housing is for households of any age and any size. Household members must be related by blood, marriage, operation of law, or in a stable interdependent relationship.
- Elderly/Handicapped public housing is for households with at least one household member who is at least 60 years old OR is a person who is 59 years old or younger with a disability.



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Housing Location		Elderly/Handicapped		Family Housing	
County	Community	# of bedrooms	<u>Apply</u>	# of bedrooms	<u>Apply</u>
	Barnstable	1, 2		2, 3, 4	
	Bourne	1, 2		2, 3	
	Brewster	1		2, 3	
	Chatham	1		2, 3	
	Dennis	1, 2		3, 4	
Barnstable	Falmouth	1		2, 3, 4	
Darristable	Harwich	N/A		2, 3	
	Mashpee	1		3	
	Orleans	1		2, 3, 4	
	Provincetown	1		1, 2, 3	
	Sandwich	1		2, 3	
	Yarmouth	1		N/A	
	Adams	1		2, 3, 4	
	Dalton	1, 2		3	
	Great Barrington	1		2, 3, 4	
	Great Barrington – Sheffield	1		3	
Berkshire	Lee	1		2, 3	
	Lenox	1, 2		2, 3	
	Pittsfield	1		2, 3	
	Stockbridge	1, 2		N/A	
	Williamstown	1		2, 3, 4	
	Acushnet	1		N/A	
	Attleboro	1		1, 2, 3	
	Dartmouth	1		N/A	
	Dighton	1		N/A	
	Easton	1		3	
	Fairhaven	1		2, 3	
	Fall River	1		1, 2, 3	
Bristol	Mansfield	1, 2		2, 3, 4	
	New Bedford	1, 2		1, 2, 3, 4	
	North Attleborough	1, 2		2, 3	
	Norton	1		2, 3, 4	
	Seekonk	1, 2		2, 3	
	Somerset	1		N/A	
	Swansea	1		N/A	
	Taunton	1		1, 2, 3, 4	



Housing Location		Elderly/Handicapped		Family Housing	
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	Apply
Bristol	Westport	1		N/A	
	Amesbury	1		1, 2, 3, 5	
	Andover	1		2, 3, 4	
	Beverly	1, 2		1, 2, 3	
	Danvers	1, 2		2, 3	
	Essex	1		N/A	
	Georgetown	1		2, 3	
	Gloucester	1		2, 3, 4	
	Groveland	N/A		3	
	Hamilton	1		2, 3	
	Haverhill	1		2, 3, 4	
	Ipswich	1		2, 3, 4	
	Lawrence	1		1, 2, 3, 4	
	Lynn	1		2, 3, 4, 5	
	Lynnfield	1		N/A	
	Manchester	1		2, 3	
Essex	Marblehead	1		2, 3	
cssex	Merrimac	1		2, 3	
	Methuen	1		1, 2, 3, 4, 5	
	Middleton	1		2, 3	
	Nahant	1		2, 3, 4	
	Newburyport	1		2, 3	
	North Andover	1		2, 3	
	Peabody	1		1, 2, 3, 4	
	Rockport	1		2, 3, 4	
	Rowley	1		2, 3	
	Salem	1		1, 2, 3	
	Salisbury	1		N/A	
	Saugus	1		2, 3	
	Swampscott	1		2, 3	
	Topsfield	1		N/A	
	Wenham	1		N/A	
	West Newbury	1		2, 3	
	Franklin County – Bernardston	1		3	
Franklin	Franklin County – Buckland	N/A		2, 4	
	Franklin County – Charlemont	N/A		2, 4	

Housing Location		Elderly/Handicapped		Family Housing	
County	Community	# of bedrooms	<u>Apply</u>	# of bedrooms	<u>Apply</u>
	Franklin County – Gill	1		N/A	
	Franklin County – Northfield	1		2, 3	
	Franklin County – Orange	N/A		2, 3, 4	
Franklin	Franklin County – Shelburne	1, 2		N/A	
	Greenfield	1		2, 3, 4, 5	
	Montague	1, 2		2, 3	
	Orange	1		2, 3	
	Agawam	1		2, 3	
	Brimfield	1, 2		N/A	
	Chicopee	1		1, 2, 3	
	East Longmeadow	1		2, 3	
	Holyoke	1		2, 3	
	Ludlow	1, 2		2, 3, 4	
Hampden	Monson	1		2, 3, 4	
	Palmer	1		N/A	
	Southwick	1		3, 4	
	Springfield	1, 2		3, 4	
	West Springfield	1		2, 3, 4	
	Westfield	1, 2		2, 3, 4	
	Wilbraham	1		2, 3	
	Amherst	1		2, 3	
	Belchertown	1		2, 3, 4	
	Easthampton	1		2, 3, 4	
	Granby	1		2, 3	
	Hadley	1		3	
	Hatfield	1		N/A	
Hampshire	Northampton	1, 2, 4		1, 2, 3, 4	
	Northampton – Hampshire County – Cummington	1		N/A	
	Northampton – Hampshire County – Huntington	1		2, 3	
	South Hadley	1		2, 3, 4	
	Ware	1		2, 3	
	Acton	1		2, 3, 4	
	Arlington	1		1, 2, 3	
Middlesex	Ashland	1		N/A	
	Ayer	1		2, 3	
	Bedford	1		2, 3	

Housing Location		Elderly/Handicapped		Family Housing	
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	<u>Apply</u>
	Belmont	1		2, 3	
	Billerica	1		2, 3	
	Burlington	1, 2		3	
	Chelmsford	1		3	
	Concord	1		2, 3, 4	
	Dracut	1		2, 3, 4	
	Everett	1		2, 3	
	Framingham	1, 2		1, 2, 3, 4	
	Groton	1		3	
	Holliston	1		2, 3, 4	
	Hopkinton	1		2, 3	
	Hudson	1		N/A	
	Lexington	1		3	
	Littleton	1		2, 3	
	Lowell	1		2, 3, 4, 5	
	Malden	1		N/A	
	Marlborough Cda Housing Division	1		N/A	
Middlesex	Maynard	1		N/A	
Midulesex	Medford	1		N/A	
	Melrose	1		2, 3, 5	
	Natick	1, 2		2, 3, 4	
	Newton	1, 2		1, 2, 3	
	North Reading	1		2, 3	
	Pepperell	1		2, 3	
	Reading	1		2, 3	
	Somerville	1, 2		1, 2, 3	
	Stoneham	1		2, 3	
	Sudbury	1		2, 3, 4	
	Tewksbury	1		2, 3, 4	
	Tyngsborough	1, 2		2, 3	
	Wakefield	1		2	
	Waltham	1		2, 3, 4	
	Watertown	1		1, 2, 3, 4, 5	
	Westford	1		2, 3	
	Wilmington	1		3	
	Winchester	1		2, 3	

Housing Location		Elderly/Handicapped		Family Housing	
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	<u>Apply</u>
Middlesex	Woburn	1		2, 3	
Nantucket	Nantucket	1		2, 3, 4	
	Avon	1		N/A	
	Bellingham	1		2, 3	
	Braintree	1		3	
	Brookline	1, 2, 3		1, 2, 3, 4, 5	
	Canton	1		2, 3, 4	
	Cohasset	1		N/A	
	Dedham	1		1, 2, 3	
	Foxborough	1		2, 3	
	Franklin	1		2, 3	
	Holbrook	1		3	
	Medfield	1, 2		N/A	
	Medway	1		N/A	
Norfolk	Millis	1		2, 3	
NOTIOIK	Milton	1		2, 3	
	Needham	1		N/A	
	Norfolk	1		2, 3	
	Norwood	1		2, 3	
	Plainville	1		N/A	
	Quincy	1, 2		2, 3, 4	
	Randolph	1		N/A	
	Sharon	1		2	
	Stoughton	1		2, 3, 4	
	Walpole	1		2, 3	
	Wellesley	1		2, 3	
	Weymouth	1		1, 2, 3, 4, 5	
	Wrentham	1		2, 3, 4	
	Abington	1		3	
	Bridgewater	1		2, 3, 4	
	Brockton	1		2, 3, 4	
Plymouth	Carver	1		2, 3, 4	
FIYITIOULII	Duxbury	1		2, 3	
	East Bridgewater	1		3	
	Halifax	1		2, 3, 4	
	Hanson	1		N/A	

Housing Location		Elderly/Handicapped		Family Housing	
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	<u>Apply</u>
	Hingham	1		2, 3	
	Hull	1		2, 3, 4	
	Kingston	1		N/A	
	Marshfield	1		3, 4, 6	
	Mattapoisett	1		2, 3	
	Middleborough	1		2, 3	
Dl a th	Norwell	1		N/A	
Plymouth	Pembroke	1		2, 3, 4	
	Plymouth	1		2, 3	
	Rockland	1		N/A	
	Scituate	1		N/A	
	Wareham	1		N/A	
	West Bridgewater	1		N/A	
	Whitman	1		2, 3, 4	
	Boston : Archdale	N/A		1, 2, 3, 4, 5, 6	
	Boston : Basilica	1		N/A	
	Boston : Fairmount	N/A		2, 3	
	Boston : Faneuil	N/A		2, 3, 5	
	Boston : Franklin Field	1, 2		2	
	Boston : Gallivan Boulevard	N/A		2, 3, 4	
	Boston : L Street, Msgr Powers	1, 2		N/A	
Suffolk	Boston : Scattered Site Apartments	N/A		1, 2, 3, 4	
	Boston : South Street	N/A		1, 2, 3, 4	
	Boston : West Broadway	N/A		1, 2, 3, 4, 5, 6	
	Boston – Beacon (Camden)	N/A		1, 2, 3	
	Boston – Trinity (East Boston)	N/A		1, 2, 3, 4, 5	
	Chelsea	1		2, 3, 4	
	Revere	1		1, 2, 3, 4	
	Winthrop	1		1, 2, 3, 4	
	Athol	1		1, 2, 3, 4	
	Auburn	1		2, 3, 4	
	Barre	1		N/A	
Worcester	Blackstone	1		N/A	
	Charlton	1		3	
	Clinton	1		2, 3, 4	
	Dudley	1		N/A	

Housing Location		Elderly/Handica	Elderly/Handicapped		Family Housing	
County	<u>Community</u>	# of bedrooms	<u>Apply</u>	# of bedrooms	Apply	
	Fitchburg	1, 2		1, 2, 3, 4		
	Gardner	1		2, 3, 4		
	Grafton	1		2, 3		
	Holden	1		3		
	Hopedale	1		N/A		
	Lancaster	1		N/A		
	Leicester	1		N/A		
	Leominster	1		2, 3		
	Lunenburg	1		2, 3		
	Mendon	1		N/A		
	Milford	1		1, 2, 3, 4, 5		
	Millbury	1		1, 2, 3, 4		
	North Brookfield	1		2		
	Northborough	1		2, 3, 4		
	Northbridge	1, 2		N/A		
	Oxford	1		2, 3		
Worcester	Oxford - Brookfield	N/A		2		
	Shrewsbury	1		2, 3		
	Southborough	1		2, 3		
	Southbridge	1		3, 4		
	Spencer	1		3		
	Sterling	1		N/A		
	Sutton	1		N/A		
	Templeton	1, 2		2, 3		
	Upton	1		N/A		
	Uxbridge	1		2, 3		
	Warren	1, 2		2, 3		
	Webster	1		1, 2, 3		
	West Boylston	1		2, 3		
	West Brookfield	1		2, 3		
	Westborough	1		2, 3		
	Winchendon	1		2, 3		
	Worcester	1		1, 2, 3, 4		

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#### 10. Applicant's Certification and Fair Information Practices Act – Statement of Rights\*

Review and complete the Applicant's Certification and sign the Fair Information Practices Act – Statement of Rights.

#### **Applicant's Certification\***

• I understand that this application is not an offer of housing.

#### · For Public Housing:

- I understand that a housing authority will make no more than one offer of an appropriate public housing unit. If I do not
  accept that offer, without good cause, my application will be removed from the waiting list for that program at that
  housing authority;
- If I reapply for that program at that housing authority, my application will not receive any priorities or preferences that were previously granted or requested on the prior application for a three year period.
- I understand that if I fail to accept a total of three offers of housing from across all of the programs and housing authorities where I have applied, that my application will be removed from all programs at all housing authorities to which I have applied. I understand that I can reapply, but that all of the dates and times of my applications will be changed to the date of my new application and my application will not receive any priorities or preferences that were granted or requested on the prior application for a three year period.

#### • For AHVP:

- I understand that AHVP Participants only receive one bedroom vouchers (except for an appropriate reasonable
  accommodation). I understand that if my household increases and I need a larger apartment where the rent is not
  affordable with the AHVP one bedroom ceiling rent, I cannot receive any higher amount of rental assistance from the
  AHVP and should apply for assistance from a different housing program.
- AHVP is administered locally by participating local housing authorities (LHAs). I understand that I will only be added to the
  AHVP waitlists which I have selected. While I can only receive one AHVP voucher, I understand that I may be contacted by
  multiple LHAs at the same time to start the eligibility process. I understand that I am responsible for providing the
  necessary information and documentation to each and every LHA as requested, regardless of whether I have already
  provided that information or documentation to another LHA, and that failure to do so may result in the denial of my
  application.
- I understand that if I am found ineligible by a particular LHA, I will still remain on the waitlists of the remaining LHAs to which I applied.
- I understand that if I am found eligible and am issued an AHVP voucher, I will be removed from the waitlists of all AHVP LHAs. I understand that if I am already an active AHVP voucher holder or participant, or have already been offered an AHVP Voucher, I cannot be offered an additional AHVP voucher and accordingly, my application will not appear on a waitlist and may be removed from the waitlists of any or all AHVP LHAs.

#### • For MRVP:

- I understand that if I am found eligible and am issued a mobile MRVP voucher, I will be removed from the waitlists for a mobile MRVP voucher at all State-Aided Housing Agencies. I understand that if I am already an active mobile MRVP voucher holder or participant, or have already been offered a mobile MRVP voucher, I cannot be offered an additional mobile MRVP voucher and accordingly, my application will not appear on a waitlist and may be removed from the waitlists of any or all State-Aided Housing Agencies that issue mobile MRVP vouchers.
- Based on this application, I understand I should not make plans to move or end my present tenancy until I have received a written Unit Offer for Public Housing, a notification of a unit approval for AHVP, or a voucher in writing under MRVP from a housing agency. I understand that it is my responsibility to update my application online OR inform a housing agency in writing of any change of address, income, or household composition or any other information regarding my application.
- Before a housing agency can offer me participation in state-aided public housing or rental assistance programs, I must provide them with written documentation that verifies my circumstances and eligibility.
- I authorize housing agencies where I have applied to make inquiries to verify the information I have provided in this application.
- I understand that if I am found ineligible by a particular housing agency, I will still remain on the waitlists of the remaining housing agencies where I applied.
- I certify that the information I have given in this application is true and correct. I understand that any false statement or misrepresentation may result in the denial of my application.
- I understand that housing agencies I have applied to will request a Criminal Offender Record Information from the Criminal
  Justice Information Services and may perform internet searches including credit checks and other background investigations for
  all adult members of the household.



- I understand that if I have made any intentionally false or misleading statements when applying for state-aided public housing or rental assistance, my application will be disqualified and there may be additional consequences.
- I understand that my application information will be transferred to . When more than one application I have submitted has conflicting information, for example different addresses, the application information with the newer date will be used. I understand that I may update all information either at one housing authority or online: www.mass.gov/champ/.
- I understand that the online application may be subject to data transmission errors that may make the application incomplete. I understand that EOHLC is not responsible for these errors.
- By using this application, I agree to all of these conditions.

Signed under the pains and penalties of perjury,						
Print name*:						
Signature*:		Date*:				

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#### Fair Information Practices Act - Statement of Rights

08/2024

Local Housing Agencies collect information about applicants and tenants for their housing programs as required by law in order to determine eligibility, amount of rent, and correct apartment size. The information collected is used to manage the housing programs, to protect the public's financial interest, and to verify the accuracy of information submitted. Where permitted by law, it may be released to government agencies, other housing agencies, and to civil or criminal investigators and prosecutors. Otherwise, the information will be kept confidential and only used by housing agency staff in the course of their duties.

The Fair Information Practices Act established requirements governing housing agencies' use and disclosure of the information it collects. Applicants may give or withhold their permission when requested by the housing agency to provide information. However, failure to permit the housing agency to obtain the required information may result in delay or ineligibility for programs. The provision of false or incomplete information is a criminal offense punishable by fines and/or imprisonment.

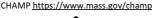
As an applicant, you have the following rights in regards to the information collected about you.

- No information may be used for any purpose other than those described above without your consent.
- No information may be disclosed to any person other than those described above without your consent. If we receive a legal order to release the information, we will notify you.
- You or your authorized representative have a right to inspect and copy any information collected about you.
- You may ask questions and receive answers from the housing agency about how we collect and use your information.
- You may object to the collection, maintenance, dissemination, use, accuracy, completeness, or type of information we hold about you. If you object, we will investigate your objection and will either correct the problem or make your objection part of the file. If you are dissatisfied, you may appeal to a local housing agency where you have applied and it will notify you in writing of its decision and of your right to appeal to the Executive Office of Housing and Livable Communities.

I have read and understand this Fair Information Practices Statement of Rights.						
Print name*:						
Signature*:	Date*:					

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This form can be filled out online at <a href="https://publichousingapplication.ocd.state.ma.us/screening/">https://publichousingapplication.ocd.state.ma.us/screening/</a>

# **Applicant Permission to Release Information**

#### What is the purpose of this form?

- This form gives a State-Aided Housing Agency permission to ask you for certain information to verify the information you provide in your application for state-aided public housing or a state rental housing voucher.

  A State-Aided Housing Agency is a local housing authority or a regional administering agency. State rental housing vouchers include the Massachusetts Rental Housing Voucher Program (MRVP) and the Alternative Housing Voucher Program (AHVP).
- This form gives a State-Aided Housing Agency permission to use and share certain information with the Massachusetts Executive Office of Housing and Livable Communities (EOHLC) to help evaluate housing programs.
- This form gives permission to State-Aided Housing Agencies and/or EOHLC to share some of your personal information.

Your personal information will only be shared as outlined in this form and as required or allowed by law. Please read carefully before signing this form.

#### What Personal Information Will State-Aided Housing Agencies and/or EOHLC Share?

Shared information may include, but is not limited to:

- biographic information (e.g., name, date of birth);
- demographic information (e.g., address, race, ethnicity, language); and
- income, employment, and other information related to your application for initial eligibility/qualification for, or participation in state-aided Public Housing, MRVP, or AHVP.

#### What Personal Information Will Not Be Shared?

This form will not be used to share personally identifiable information related to any of the following subjects. If a State-Aided Housing Agency and/or EOHLC requires any personally identifiable information related to the following subjects, they will ask for separate written permission for your:

- Medical Information;
- Criminal Information;
- Verification of a Disability;
- Information related to any priority or preference claims, including homelessness and domestic violence ;and
- Reasonable Accommodation Information, including that a reasonable accommodation was requested, granted, or denied and/or any medical information submitted as part of a request for reasonable accommodation.

#### How will your personal information be kept secure?

The personal information you provide through this release will be securely maintained in accordance with applicable law and regulation, including but not limited to M.G.L. c. 66A, Fair Information Practices Act and 760 CMR 8.00, Privacy and Confidentiality.

#### Can I have access to my personal information and challenge it if it is not accurate or relevant?

Yes. Under 760 CMR 8.05(1), you, or your authorized representative, may file an objection with the State-Aided Housing Agency or EOHLC objecting to the accuracy, completeness, pertinence, timeliness, relevance, use or dissemination of your personal data or the denial of access to your personal data.

#### What happens if I do not sign this Release Form?

Failure to sign this form may result in the denial of assistance, suspension or termination of housing assistance, or repayment of assistance.

# Will I be notified if information obtained because of this release form results in an action being taken against me?

Yes. You will be notified in writing of actions taken against you because of information gained from verification processes, provided an opportunity to contest the actions, and given information on how to do so.

#### **How long does this Release Form last?**

The release is effective from the date of signature until you are housed.

#### Permission to Verify the Information I Have Provided

- I give permission for all individuals, companies, agencies, offices of the state and federal governments, and their designated contractors, subcontractors, and agents to release any information about me and my household members to State-Aided Housing Agencies and/or EOHLC to verify the information I provided in my application.
- I also give permission for State-Aided Housing Agencies and/or EOHLC to obtain information (by any means, including oral, written, electronic, facsimile or telephonic) about me and my household members to verify the information I provided in my application to determine eligibility and qualification for the housing programs.

#### **Permission to Share My Information**

I give permission for State-Aided Housing Agencies and/or EOHLC:

- To use my personal information to inform research, analysis and program evaluation by EOHLC, other state
  agencies, or external partners on EOHLC programs or other initiatives that will help EOHLC improve state-aided
  housing assistance programs;
- To use my personal information to make referrals to other state-funded initiatives and benefit programs for eligibility determination, recruitment, and outreach purposes (I do not have to participate in these programs); and
- To comply with state reporting and record keeping requirements.

I agree to cooperate in requests to provide information to the State-Aided Housing Agencies and/or EOHLC and I understand if I do not, it may result in me being disqualified or ineligible for state-aided public housing, AHVP, and/or MRVP.

I have read or been read and understand this form. A photocopy or digital copy of this release is as valid as the original.

Head of Household Printed Name						
Head of Household Signature* *If typed, my typed name represents my signature	-					
Date	-					