

**Arlington Housing Authority
Regular Meeting**

Minutes

September 16, 2020 at 7:00 PM

Call to Order

The virtual meeting was called to order at 7:01 P.M. by Mr. Mitropoulos.

Roll Call

Present: Nicholas Mitropoulos,
Gaar Talanian, Brian Connor and
Joanne Preston

Also Present: John J. Griffin, Executive Director
John Greco, Attorney, Richard Conlon, Accountant

Notice to Town Clerk

Notice of this meeting was delivered electronically on September 11, 2020 and posted by the Arlington Town Clerk in accordance with the provisions of the Open Meeting Law.

Appointments

Local Tenants Organizations

Pamela Hauser, President of Winslow Towers, said that she met with Mrs. Preston and discussed what they can do after Covid-19. She also asked about the window project.

Mr. Griffin said that it would be ten to twelve weeks out.

Pamela Hauser asked if there is going to be anyone who is going to replace Anita Botolino. He said that all the calls are going to the answering service and that the maintenance men are doing emergencies only.

Mr. Griffin said that there will be budget cuts this year.

General Public

Ellen Leigh has concerns about getting flu shots. She has been talking to Ms. McNabb about it. She would like to have dates on when this will happen.

Mr. Griffin said if you get some people to get in touch with the Board of Health. He said that we have nothing to do with it.

Mr. Connor said that you can get the shot at CVS and it is free.

Ellen Leigh said that most people do not drive, and they do not want to go outside.

Mr. Connor said that it is available now.

Mrs. Preston said that she called the Board of Health. She said that there should be a strong letter sent to the Town of Arlington.

Mr. Mitropoulos asked if Lenard Diggins could help us to get the flue shots at the Arlington Housing Authority.

Ms. McNabb said that we are anticipating having the flu clinics. She is hoping to have the dates by mid-week.

Sheri Baron wants a plan to get rid of it. She wants to know when the Authority will decide to have it removed. Mr. Griffin said that we are waiting on prices.

Sheri Baron said there is a problem with rodents and cockroaches at Menotomy Manor. What should the tenants do? Should the tenants bypass Mr. Griffin and call the Board of Health. Mr. Griffin said that the tenants should call the office and report the problem.

Project Updates

Mr. Griffin updated the board on the ongoing projects.

Resignation of Richard Murray and process for replacement

Mr. Mitropoulos asked how long was Mr. Murray a Board Member.

Mr. Griffin said he resigned after 20 years. He explained the necessary steps to replace him. Mrs. Preston talked about when someone resigns. She said that we should thank Mr. Murray for his years of service.

VOTED

Upon a motion made by Mr. Connor and seconded by Mrs. Preston is was unanimously voted in favor to have Mr. Mitropoulos on the CPA Board.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of Budget Revision #1 for Cares Act Funds from DHCD in the amount of \$226,800.

VOTED

Upon a motion made by Mr. Talanian and seconded by Mr. Connor it was unanimously voted in favor to Approve the Budget Revision #1 for Cares Act Funds from DHCD in the amount of \$226,800.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of consent of lump sum payment for Joseph Lussiano of \$25,000.00 in Workers Compensation

VOTED

Upon a motion made by Mr. Connor and seconded by Mr. Talanian it was unanimously voted in favor to approve the lump sum payment for Joseph Lussiano of \$25,000.00 in Workers Compensation.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of Carl Solander – Reverse Architecture for Balcony Resurfacing Project DHCD Fish #010094 at Chestnut Manor in the amount of \$9,000.

VOTED

Upon a motion made by Mr. Talanian and seconded by Mr. Connor it was unanimously voted in favor to approve Carl Solander – Reverse Architecture for Balcony Resurfacing Project DHCD Fish #010094 at Chestnut Manor in the amount of \$9,000.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of Brian Connor, Gaar Talanian, JoAnne Preston and Nicholas Mitropoulos to be the authorized check signers for all Arlington Housing Authority Bank Accounts

VOTED

Upon a motion made by Mr. Connor and seconded by Mr. Talanian it was unanimously voted in favor to approve Brian Connor, Gaar Talanian, JoAnne Preston and Nicholas Mitropoulos as check signers for Leader Bank and all other bank accounts.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval to remove Richard Murray and Joseph Daly as check signers for Leader Bank and all other accounts

VOTED

Upon a motion made by Mr. Connor and seconded by Mr. Talanian it was unanimously voted in favor to remove Richard Murray and Joseph Daly as check signers for Leader Bank and all other accounts.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of Write-off Collection Loss 667-C for \$1,260.

VOTED

Upon a motion made by Mr. Talanian and seconded by Mr. Connor it was unanimously voted in favor to approve the write-off Collection Loss 667-c for \$1,260.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	

Joanne Preston X

Approval of Write-off Collection Loss 200-C for \$2,990. and Approval of Write-off Collection Loss 200-C Fraud for \$406.

VOTED

Upon a motion made by Mr. Talanian and seconded by Mr. Connor it was unanimously voted in favor to Approve the Write-off Collection Loss 200-C for \$2,990. and to Approve the Write-off Collection Loss 200-C Fraud for \$406.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Approval of minutes of August 19, 2020

VOTED

Upon a motion made by Mr. Connor and seconded by Mr. Talanian it was unanimously voted in favor to approve the minutes of August 19, 2020.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Motion to support CPA Application

VOTED

Upon a motion made by Mrs. Preston and seconded by Mr. Talanian it was unanimously voted in favor to submit the CPA Application for one million dollars.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

Karate

Mrs. Preston spoke about having Karate for the children at Menotomy Manor. She is concerned about the children who are out of school and the Life and Skill center being closed. She proposes there be a karate course for the children at Menotomy Manor. It will be two days a week. The ages would be 6 to 9. It will cost \$5,000.00 for these classes and then it will cost another \$1,000.00 for masks for the children and cleaning supplies.

Mr. Connor does not agree because of Covid-19. He said to ask who is interested.

Mrs. Preston said the parents are interested. She said there would be precautions taken. Mr. Mitropoulos wanted to know how many would be in the class.

Mrs. Preston said up to 15.

Mr. Mitropoulos said that it is a lot. He asked if Mrs. Preston could work with Janet on this.

Mr. Connor wanted to know if it was a flat fee.

Mr. Talanian asked if we can pay per kid.

Mr. Mitropoulos said to have a sign-up sheet.

Mr. Connor said to make a flier and pass it out.

Mr. Mitropoulos asked if Janet could reach out to the Karate instructor.

Mr. Connor wanted to make a motion to have the Life and Skill Center named after Joseph Daly. The Board said that this will have to be put on the Agenda next month.

Adjourn

VOTED

Upon a motion made by Mr. Connor and seconded by Mr. Talanian it was unanimously voted to Adjourn the Regular Meeting at 9 PM.

	<u>Yes</u>	<u>No</u>
Brian Connor	X	
Gaar Talanian	X	
Nicholas Mitropoulos	X	
Joanne Preston	X	

The next Board Meeting will be October 21, 2020 at 7 PM

